



FULL-TIME VOLUNTEER ROLE DESCRIPTION

Role Description

Full-Time Volunteer

Overall purpose of Position

The Simon Communities of Ireland are committed to empowering and working with homeless people by campaigning and providing the highest possible standards of care. Volunteers provide a core element of this service as they enhance and support paid staff in the work they do towards this goal.

All volunteers are expected to work to the ethos, values and policies of the community and approach their work in a mature and professional manner. Full Time Volunteers live in shared accommodation and are expected to respect their fellow volunteers and the accommodation.

Key Tasks

- + Develop working relationships with residents / befriending
- + Co-key work residents, i.e. work with a resident on a particular aspect of their life
- + Advocate, where appropriate, on behalf of residents
- + Provide physical care to older or infirm residents i.e. bathing, toileting, dressing etc
- + Housework, e.g. cooking and cleaning
- + Work as part of a team
- + Maintain administrative records
- + Maintaining a safe and hygienic working and living environment
- + Liaising with outside agencies
- + Accompanying residents on appointments
- + Reception and reporting duties
- + With residents, arranging leisure activities
- + Promotion of Employment and Training, and Activities within their project

Volunteers may also be asked to do other general tasks associated with residential work, as appropriate.

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