➢ Please complete the application form in full. We will not accept a CV.
➢ **Please download the application, save it on your desktop, type and email it on recruit@corksimon.ie.**
➢ Do not enclose written references.
➢ Following successful interview, the next stage in the recruitment process involves a pre-employment medical check, reference checks and Garda Vetting if applicable.

Applicant Information

Full Name:

First Name	*Last Name*

Address:

Address Line 1	*Address Line 2*	*Address Line 3*
City	*Country*	*Eircode*

Telephone number:

E-mail address:

Applicant Reference Number:

For internal use only:

Questions & Statement

1. Are you legally able to work in Ireland without a work permit?

2. Notice Period required in respect of current employment:

3. Where/How did you hear of the vacancy in Cork Simon Community?

Cork Simon Website	Indeed	LinkedIn
Active Link	Facebook	Irishjobs.ie
Other:		

I understand that, as a condition of employment, the information presented in this application form is correct to the best of my knowledge and Cork Simon Community will be entitled to terminate my employment should the contrary prove to be the case. Please add your electronic signature below.

Signed   Dated

Cork Simon Community is an Equal Opportunities Employer

Applicant Reference Number:

For internal use only:

Education

Course:

School/ College:

From: To:

Grade:

Course:

School/ College:

From: To:

Grade:

Course:

School/ College:

From: To:

Grade:

PREVIOUS EMPLOYMENT (starting with most recent employer)

Employer:	**Main duties/ responsibilities**
Job title:	
From:	
To:	
Salary:	
Reasons for leaving:	

Employer:	**Main duties/ responsibilities**
Job title:	
From:	
To:	
Salary:	
Reasons for leaving:	

Employer:	Main duties/ responsibilities
Job title:	
From:	
To:	
Salary	
Reasons for leaving:	

Employer:	Main duties/ responsibilities
Job title:	
From:	
To:	
Salary:	
Reasons for leaving:	

TRAININGS

VOLUNTARY WORK

Please give your main reasons for applying for this position. This is also an opportunity to demonstrate how you meet the requirements of the personal specifications:

Applicant Reference Number:

For internal use only:

REFERENCES
(Please give details of two referees: most recent previous employers, who are not friends or relatives)

Name:	Name:
Position:	Position:
Address:	Address:
Telephone No:	Telephone No:
E-mail address:	E-mail address:
Relationship to applicant: [i.e. line manager]	Relationship to applicant: [i.e. line manager]
Is it alright to make contact with this referee either verbally or in writing at stages during the recruitment:	*Is it alright to make contact with this referee either verbally or in writing at stages during the recruitment:*
Yes No	Yes No

Garda Vetting

Are you willing to provide Cork Simon with a Garda Vetting Check?	Yes	No
Have you ever been convicted of a Criminal Offence in Ireland or in any other country? *If Yes, please give details:*	Yes	No
Are there any criminal proceedings pending against you in Ireland or any other country? *If Yes, please give details:*	Yes	No

Data Protection Clause: *Cork Simon Community is committed to protecting your personal data and we comply with our obligations under the Data Protection Acts, 1988 – 2018, and the General Data Protection Regulation. A copy of Cork Simon Community's Privacy Statement is available from our website www.corksimon.ie*

Applicant Reference Number:

For internal use only:

ADDITIONAL INFORMATION
(to be completed if you want to add additional relevant information to your application)